



Bringing alive the
dry pages of history



Group Booking Form

WFA CHAIRMAN'S TOUR 2012

**BATTLE
HONOURS**

TOUR DETAILS

Group Name:	Tour Dates:	Price:	Single Supp:	Total:	Deposit*:	Balance**:
WFA Chairman's Tour	26-29 Oct 12					

* £100 unless otherwise notified ** Balance due 6 weeks before departure

Room Requirements - Single/Twin/Double

Name of person you are sharing with

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PERSONAL DETAILS (PLEASE COMPLETE USING BLOCK CAPITALS)

Full Name as on passport Date of birth: Required if tour involves air travel

Address

Postcode

Telephone: (Home) (Mobile)

Email

Dietary or medical requirements

EMERGENCY CONTACT FOR NEXT OF KIN

Name Telephone Mobile

INSURANCE *It is a condition of booking that you provide this prior to travel*

Insurance Company Policy Number Emergency Telephone No

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SPECIFIC VISITS REQUESTED (CEMETERIES, ACTIONS OR UNITS)

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PAYMENT DETAILS

For BACS payments please use; Battle Honours Ltd - HSBC Hitchin Sort Code: 40-24-20 Account No:73663353

Cheques should be made payable to Battle Honours Ltd

For overseas payment our IBAN details are; IBAN: GB13MIDL40242061573721 BIC: MIDLGB2104T

On behalf of all those named on this booking form I confirm that I have read and accept the booking conditions of Battle Honours Ltd.
I enclose the payment agreed as a deposit for this tour, the balance being due 6 weeks prior to departure.

Signed Dated

Terms and conditions are on the reverse of this form and on our website.

Please return to: BATTLE HONOURS LTD, PO Box 74, Knebworth, SG3 6TH • Tel: 01438 816661 • Website: www.battle-honours.com • Email: enquiries@battle-honours.co.uk

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TERMS & CONDITIONS

Your Commitment to us

1. Your Holiday Contract . At the time of asking for a booking to be made on your behalf you must complete and sign a booking form agreeing to accept the terms and conditions as set out below.
2. Deposits and Payment. No booking can be accepted unless accompanied by a deposit of £100 per person travelling. Payment of the outstanding balance is due 6 weeks before departure. Payment of the outstanding balance will be due without further notice. If the final balance is not made by the due date the Company (Battle Honours Ltd) reserves the right to treat your booking as cancelled and you could be liable to pay cancellation charges in accordance with our cancellation scales set out below.
3. Prices. Prices set out at the time of booking maybe subject to variation.
4. If you change your booking. If you want to alter any of the travel arrangements specified on your booking form after paying the deposit or full amount, we will do all we can to accommodate your needs. An alteration fee of £25 per person will be charged for any such change to cover administration fees, except within 8 weeks of departure when the change will be treated as a cancellation not as an alteration.
5. Cancellations. If you wish to cancel your tour after your booking has been confirmed you must inform the company in writing as soon as possible. The date of cancellation is treated as the date it is received in writing. The company reserves the right to charge you a cancellation fee based on the following scales.

Notice period	Cancellation fee
0-14 days	100%
15-28 days	75%
28-42 days	50%
42-56 days	25 %
More than 56 days	Deposit.

No refunds for cancellations made on or after departure date can be given.
6. Insurance. It is a condition of all bookings with the company that adequate Personal travel holiday insurance cover is taken out by all clients. Proof of cover will be required on the booking forms.
7. Complaints. Naturally we hope and expect that your tour with us will not give cause for any dissatisfaction. Should you wish to make a complaint, please do so in writing to the company as soon as possible after the Tour. Any matter which gives rise to complaint must first be raised at the time, to the Company or Hotel concerned or as soon as practicable after the event.

8. Your Responsibilities. You and your party must have valid passports and visas. We are not liable for any cost or delay incurred by failing to meet these requirements. You are responsible for the behaviour of yourself and all your party. We reserve the right to remove any of the party from the tour at any stage if their behaviour or demeanour is disruptive , dangerous, or annoying to other travellers or the Company . No refund or payment of any costs incurred will be made under these circumstances.

Our Commitment to you

9. Your Holiday. We will arrange the various aspects of your tour as confirmed to you. Included items will be as per our brochure and website. Unless stated, this will include travel from agreed departure points, hotels on a bed and breakfast basis and scheduled museum entry fees.
10. If we change your Tour. It is unlikely that we will have to make changes to your holiday but some changes are occasionally unavoidable. You will be informed of any major changes as soon as possible. If the change is major (e.g involves a departure delay or return of more than 12 hours or a change of Hotel to a lesser standard) you will have the choice of the following
 - A. Accepting the revised arrangements
 - B. Cancelling. If you choose option B you will be offered a full refund.Force majeure. This means we will not pay you any compensation if we have to cancel or change your tour due to unforeseen and unusual circumstances beyond our control which could not have been avoided. This includes War, riots, terrorist activity, industrial action , fire, adverse weather conditions and technical problems with transport.
11. Travel Timings. Channel crossings and other travel timings are given as a guide only and are subject to change by the carrier's procedures, often at the last minute.
12. Conditions of Carriage. When you travel by Rail, sea or Coach the carriers Conditions of Carriage will apply to your journey.
13. Law and Jurisdiction. The contract between the Company and the client incorporating our quotation, these booking conditions and our booking confirmation will be governed by English Law and both parties submit to the exclusive jurisdiction of the English Courts.